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BASUNDHARA TEACHERS' TRAINING COLLEGE (A UNIT OF NORTH BIHAR EDUCATIONAL TRUST)

RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

Minutes of Meeting

IQAC

Date:	08-08-2024
Venue:	Conference Hall
Minutes Taken by:	IQAC Coordinator
Chair Person:	Chairperson, IQAC

The chairperson welcomed all the IQAC members and ask the IQAC Coordinator to begin the meeting.

All the point of agenda where discussed and the resolutions where made as below:

Agenda

1. Welcome and Opening Remarks
2. Review of Previous Meeting Minutes
3. Updates on NAAC Accreditation Process
4. Documentation and Evidence Collection
5. Addressing Challenges and Concerns

Execution

Agenda :-01: Welcome and Opening Remarks

The meeting commenced with a warm welcome from the Chairperson, who expressed appreciation for the participation of all members. The Chairperson

highlighted the importance of the meeting in the context of the upcoming NAAC accreditation process, emphasizing the collective effort required to ensure a successful outcome.

Agenda :-02: Review of Previous Meeting Minutes

The review of the previous meeting minutes concluded with unanimous approval, confirming that all discussions and decisions were accurately documented. Most action items were addressed successfully, with clear accountability established for any pending tasks. The committee emphasized the need for ongoing communication to ensure all departments are aligned and proactive in their efforts. This review reinforced a shared commitment to maintaining progress toward NAAC accreditation, setting a positive and focused direction for the current meeting. Overall, the meeting served as a constructive reflection on achievements and a call to action for outstanding items.

Agenda :-03: Updates on NAAC Accreditation Process

The updates on the NAAC accreditation process concluded with a clear understanding of current progress and remaining tasks. The committee acknowledged significant strides made in documentation and preparation, while also addressing specific challenges that need timely attention. Key deadlines were reiterated, emphasizing the importance of meeting these timelines for a successful accreditation outcome. There was a strong commitment from all departments to maintain collaboration and communication as they move forward. Overall, the meeting reinforced a proactive approach to ensure readiness for the upcoming NAAC visit, fostering confidence in the institution's efforts toward accreditation.

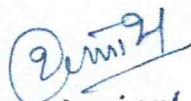
Agenda :-04 Documentation and Evidence Collection

Overall, the meeting highlighted the critical role of thorough documentation and evidence collection in the NAAC accreditation process, reinforcing a collaborative effort to ensure readiness and compliance.

Agenda : 05 Addressing Challenges and Concerns

The discussion on addressing challenges and concerns concluded with a constructive approach to overcoming obstacles in the NAAC accreditation process. Participants openly shared specific issues they are facing, allowing for

collaborative problem-solving. The committee emphasized the importance of transparency and communication in addressing these challenges effectively. Actionable strategies were developed, with designated individuals responsible for following up on each concern. The meeting fostered a sense of shared responsibility and commitment among all departments to support one another in resolving issues. Overall, there is a renewed focus on teamwork and proactive measures to ensure a successful accreditation outcome.


Principal
Basundhara Teachers
Training College, Silout
Muzaffarpur, Bihar


Coordinator
IQAC
B TTC, Muzaffarpur